LHA Officer’s Call Agenda

Tuesday August 4

1. Checking Account with Union Bank: Patti set everything up at Union Bank. Sent Kristin and Mary direction on what they need to do. Kristin has been in contact with Colleen Sullivan to try and expedite the process without actually going to a local Union Bank branch in person to finish the process. Waiting for response expected today.
2. Create Agenda for October and who to invite (see draft ideas): reviewed topics. Patti to contact Mary Lou and Jeff to see if we are coordinating for a meeting with LHA and Community Services Directors Oct 7th. Mary mentioned people may want to leave early in the afternoon. Kristin suggested maybe people will stay for dinner then travel. Patti to talk to Marc and Shella for potential speakers.
3. What is needed in the Newsletter: Newsletter is through Constant Contact. Kristin and Patti will work on next newsletter. Patti has some content. Patti will update newsletter in future. Kristin suggested we keep same NPO hi lite for a month.
4. Website: team will review and provide input. Patti to be able to access to update info as needed. For now send info to Mary and Kristin
5. Patti’s access to email: Patti will access G Mail and try and set up access
6. Re: 8/6/15 ACRA call: Patti will review minutes and contact people who had homework to do. Patti will assist with the call as necessary.
7. Mary is going to research the Website Blog to see how members can subscribe.
8. Mary and Patti to work on Constant Contact alerts. Kristin suggested we resend to people who have not opened the document
9. D&O insurance: Kristin has reached out to his contacts for estimate. Patti will farm it out.
10. Upham: Patti will call to see how many people have reserved a room, confirm our meeting room reservation and ask about catering. Upham doesn’t allow outside food at events.
11. Patti suggested that she look into March 2016 for the next LHA meeting at Sierra Health Foundation. Agreed.
12. August LHA call: how long are people willing to stay Oct 7th, reminder to register rooms (reserved 15)